

# Annual Report 2022



## Contents

Introduction	3
Cathaoirleach's Report	4
Governance	5
2017-2021 Strategic Plan Implementation Update	11
Conference 2022	13
AGM 2022	14
Highlights of 2022	18
Fundraising in 2022	20
Service Provision Report 2022	23
Financial summary	26
New Strategic Plan	32

#### Introduction

The mission of Polio Survivors Ireland is to create awareness and to provide information regarding the Late Effects of Polio among polio survivors, statutory agencies, and the wider medical profession. We seek to ensure that the needs of polio survivors relating to their condition are met to enable them to live with dignity.

Polio Survivors Ireland was established for polio survivors by polio survivors. The organisation was formed in 1993 and is run by a voluntary Board of polio survivors and volunteers. We are supported by voluntary committees, active members, and a small executive staff at the office in Dublin. Our organisation is the only one in Ireland providing practical support to those unfortunate enough to have contracted polio. At the end of 2022 we had 968 members across the country.

We assist polio survivors by providing aids to daily living such as stair lifts, callipers, bespoke footwear, electric scooters, and wheelchairs. We also help survivors access Physiotherapy, Occupational Therapy, Respite Breaks, and provide those who need it with assistance with their heating bills. We employ two Service and Information Co-ordinators who provide information, respond to requests for assistance from members and, perhaps most importantly, provide a listening ear to survivors in need.

The organisation has a network of 16 Social Support Groups around the country and offers a Telephone Support Service for those members who have difficulty in attending meetings.

#### We work tirelessly to:

Create awareness of Post Polio Syndrome

Provide information on polio and its late effects

Support polio survivors to live as independently as possible

Any of the estimated 5,000 to 7,000 polio survivors in Ireland can contact us for support irrespective of whether they are a member or not.

Funding for Polio Survivors Ireland is provided by the Health Service Executive, the National Lottery, and various grants from statutory bodies.

#### Cathaoirleach's Report

As the restrictions from Covid-19 were loosened in 2022, it has been wonderful to be able to socialise with family, friends, and members once again. We were able to hold an in-person Conference & AGM in the Louis Fitzgerald Hotel, Dublin, on Thursday 16th June. After two long years apart, we were delighted to meet at long last in person, with a small number of members connecting via Zoom.

It has also been wonderful to see many of our Social Support Groups become active again. To anyone who is currently not in a Social Support Group and would like to join one, please contact the office and let them know.

Work is ongoing in developing our Strategic Plan for the next 3 to 5 years. We are holding workshops on this and will be sending a survey to a sample of members as 2022 draws to a close. This survey is a critical part of enabling us to make practical and useful decisions in our forthcoming Strategy.

The death of Jim Costello, may he rest in peace, was met with sadness by many of our members who knew him well. Jim was the last of our founding members and contributed to Polio Survivors Ireland right up to his death by his good counsel.

I would like to thank my colleagues on the Board for their unstinting commitment to Polio Survivors Ireland and our members. On behalf of the Board and our members, I wish to thank our CEO, Fran Brennan and our staff and volunteers, on whom we all depend on for so much, for their commitment and dedication.

Macrina Clancy, Cathaoirleach

Mario Clauny

#### Governance

## **Board**

Board Nominations
Sub Committee

Finance & Audit Sub Committee Services, Quality & Safety Sub Committee Governance &
Compliance Sub
Committee

CEO

Staff

## 3 Active Member Networks

- Publicity & Campaigning
- Fundraising
- Recruitment

## Services & Supports to Members

- Aids & Appliances
- Therapies
- Respite
- Heating Grant
- Advice & Information

## Social Support Service

- 20 Social Support Groups around the country

## Telephone Support Service

RingRing & PhoneChat

#### **Board Composition:**

In accordance with its constitution, there are up to 8 Elected Directors on the Board and up to 5 Board Nominated Directors. The 8 Elected Directors are elected in 5 regions. Regions have either 1 or 2 seats on the Board depending on the number of members in the region. The number of seats per region is as follows:



South East Region: 2 seats on the Board (Yellow)
Dublin Region: 2 seats on the Board (Red)
North East Region: 1 Seat on the Board (Green)
West Region: 1 Seat on the Board (Orange)
South Region: 2 Seats on the Board (Pink)

Elected Directors are elected at each Annual General Meeting (AGM). Elected Directors must be a member of the organisation for at least one year. All members are entitled to vote either by postal ballot or by attending the AGM. 50% of Elected Directors are required to step down

each year but may stand again for election up to a maximum of 6 years.

Board Appointed Directors are appointed to the Board on a recommendation from the Board Nominations Committee. Board Nominated Directors are recruited externally from the organisation to supplement the mix of skills on the Board. The Board Nominations Committee drafts a list of requirements for new Board Appointed Directors and seeks candidates in accordance with these requirements. The Committee meets with candidates before recommending them to the Board. If the Board proceeds with the appointment the Board Nominated Director joins the Board but must be ratified by a ballot of the members at the next AGM. Board Nominated Directors serve for a three-year term, but this may be renewed for another three-year term by the Board subject to the approval of the membership at an AGM.

#### Board:

#### Directors who served on the Board in 2022 were:

Pat McGillion (Resigned 16 June 2022) Charlie Smith

Macrina Clancy Zaynab Salman

Fintan Foy James Doorley

Miriam Kavanagh Mary Byrne

Frank Mitchell Pat Ryan (Appointed 25 October 2022)

#### The officers on the Board were:

Macrina Clancy — Cathaoirleach Miriam Kavanagh — Treasurer

Frank Mitchell — Deputy Chair Mary Byrne — Minutes Secretary

Fintan Foy — Co. Secretary

## The Board of Directors met 8 times over the last year, on the following dates:

11th February 16th June 22nd Oct

29th April 28th July 6th Dec

2nd June 13th Sept

## The number of Board Meetings each Director attended is outlined below:

Mary Byrne	5	Frank Mitchell	5
Macrina Clancy	8	Pat McGillion	2
James Doorley	6	Pat Ryan	1
Fintan Foy	6	Zaynab Salman	6
Miriam Kavanagh	7	Charlie Smith	8

#### Board subcommittees:

#### Governance & Compliance

Fintan Foy (Chair), Pat McGillion, Ankita Ahluwalia, Fran Brennan (CEO), James Doorley, Jim Connolly.

Remit: The Committee devises policies and procedures for approval by the Board and monitors their implementation. It also reviews all external factors affecting the organisation or with the potential to affect the organisation, including proposed, new, or changed legislation, new or changed relationships between the organisation and other bodies, including funding bodies.

## Governance & Compliance Committee meetings were held on the following dates:

25th Jan 26th April 22nd Nov

#### **Board Nominations**

Macrina Clancy (Chair), Fintan Foy, Pat McGillion, James Doorley, Marie Hyland, Frank Mitchell.

Remit: To ensure that the Board, and its duly appointed Sub-Committees, have access to persons with the necessary qualifications, skills, expertise, and experience to guide the organisation in achieving its mission, and to ensure good governance. The Committee considers, evaluates, and recommends to the Board the nomination of suitably skilled and qualified people as Board Nominated Directors.

Board Nominations Committee meetings were held on the following dates:

8th April 31st Aug 25th Nov

#### Finance & Audit

Miriam Kavanagh (Chair), Charlie Smith, Marie Hyland, Pat Ryan, Macrina Clancy.

Remit: To oversee the effective financial management including financial risk management of Polio Survivors Ireland, to oversee the external audit and to audit the company's internal financial controls and their effectiveness. The Committee agrees policies, procedures and reporting mechanisms relating to financial matters to make sure there is compliance with all relevant legal and regulatory requirements, monitors compliance with the terms and conditions of public or private grants and ensures that financial reports comply with all statutory requirements and meet current best practice.

Finance & Audit Committee meetings were held on the following dates:			
19th Jan	22nd April	1st July	23rd Sept

#### Service Quality & Safety

Frank Mitchell (Chair), Joyce Henderson, Roisin Nolan, Susan Dowling, Zaynab Salman.

Remit: The committee oversees service, quality, and safety on behalf of the Board. The Committee endeavours to ensure that all services and supports provided to polio survivors are in accordance with the highest ethical, quality and safety standards.

Service Quality & Service Committee m	neetings were held on the following dates:
24th March	22nd July

In total there were 12 meetings of the Board Sub-committees in 2022.

#### Risk Management

The Organisation has a Risk Policy and maintains a Risk Register. The Risk Register has the following risk categories:

- · Financial
- · Governance
- · Operational
- · People

- · Reputational
- · Service
- · Strategic

Each Board Sub-committee monitors risks in its area of responsibility. If a Sub-committee identifies a new risk it will consider mitigation actions and refer the matter to the Governance & Compliance committee. This committee reviews the risk and advises the Board if it believes the risk and its accompanying mitigation actions should be added to the Risk Register. The Governance & Compliance Sub-committee monitors progress on implementation of the mitigation actions. The Risk Register is reviewed in its entirety by the Board each year.

### Conflict of Interest

The Organisation has a Conflict of Interest policy, and, at the time of their appointment, each new Director is asked to complete a Conflict of Interest Declaration. Information on this Declaration is then entered onto the Conflict of Interest Register. The Governance & Compliance Sub-committee reviews the Conflict of Interest Register from time to time and advises the Board of any issues arising. The Board reviews the Conflict of Interest Register once a year. At each Board meeting Directors present are asked to declare any possible Conflict of Interest that might arise in respect of any item on the meeting's agenda.

#### 2017-2021 Strategic Plan Implementation Update

Polio Survivors Ireland's Strategic plan was due to expire at the end of 2021. However, as we were developing a new strategic plan, we continued the implementation of the previous plan. Please see below for how we enacted these strategic priorities during 2022.

Strategic Priority 1: Directly provide a range of services and supports that assist polio survivors in maintaining their independence, reducing their social exclusion, and enhancing their quality of life.



- 68 members provided with an Aid or Appliance
- 53 members supported with therapies.
- 31 members benefitted from a Respite break.
- 386 members received a heating grant.
- 40 members availed of the Tel. Support Service.
- 12 social support groups held meetings last year.

Strategic Priority 2: Inform, educate, and assist polio survivors in accessing the services, supports, medical care and benefits they require.

- 242 members provided with information, advice, and personal advocacy.
- 3 issues of the Survivor Magazine sent to all members per year.
- 10 ezines sent to all members that have email.
- 3 newsletters per year sent to people on the Polio Register.
- Guide to Budget 2023 sent to all members.
- Digital posters displayed in most GP surgeries around the country.



Strategic Priority 3: Objectives & Actions: To advocate for improved statutory provision of services, supports, medical care and social welfare benefits for polio survivors.

- CEO was an active participant in the Dialogue Forum between the Voluntary sector and the Statutory sector.
- CEO served on oversight group on case studies exercise highlighting issues affecting the relationship between health organisations and the HSE.
- SSNO funding secured to recruit an Advocacy & Policy Officer for the first time.
- Polio Survivors Ireland participated in the campaign to secure equity in pay between workers in Section 39 organisations and those in HSE.

Strategic Priority 4: Develop the organisational board and staffing structures in Polio Survivors Ireland to implement this plan and achieve these objectives.

- 23 people signed the Polio
  Register in 2022 bringing

  the total who have signed it to 435 since it was launched.
- 29 new members recruited in 2022.
- 10 active members/volunteers recruited in the year.
- SSNO funding will facilitate the recruitment of a part-time Advocacy & Policy Officer and two part time Member Engagement Officers.
- Recruitment of a part-time Assistant Fundraising & Communications Officer.

Strategic Priority 5: To seek increased and/or, new long-term funding and to develop an appropriate and realistic fundraising strategy.

- SSNO funding applied for and granted for up to €244,000 over 2 ½ years.
- Campaigning with other voluntary organisations for funding increases for staff pay from
   HSE to match pay rises given to HSE employees.
- Fundraising income increased to €91,000 the highest level for many years.

#### Conference 2022

Our 2022 Conference took place in the Louis Fitzgerald Hotel, Dublin, on Thursday 16th June. After two long years apart, we were delighted to meet at long last in person, with a small number of members connecting via Zoom.

Cathaoirleach Macrina Clancy opened the Conference, welcoming everyone and holding a minute's silence in memory of those who passed away since the last conference.

Macrina then introduced our keynote address which was renamed as the Joan



Bradley Memorial Address to honour our late founding member. This inaugural Joan Bradley Memorial Address was given by Professor Rose Anne Kenny, Chair of Medical Gerontology at Trinity College, and founder of the Irish LongituDinal study on Ageing (TILDA).



While it is often assumed that family history is a strong indication of your own lifespan, Professor Rose Anne explained that 80% of our ability to live longer is based on lifestyle choices. Factors that lessen the impact of ageing include peer support, a healthy diet, exercise, plenty of sleep, relaxation, a sense of purpose, and a positive attitude — all of which remain within our control. Professor Rose Anne also recommends a cold shower daily if we can manage it!

#### AGM 2022

#### Chairperson's Report



The Chair outlined some of the highlights of 2021. The organisation recorded a surplus of just over €13K, it finalised a new four year Fundraising Strategy, a new Membership & Volunteer Recruitment Officer (MVRO), Mags Lovett, was appointed and 303 people directly sought help from office.

Other developments included full implementation of Charity Regulator's Code, a project contacting 50 members who hadn't been in touch with us for a long time and the recruitment of 10 new Telephone Support Service Leaders. The Chair then updated the meeting on the final year's implementation of the strategic plan.

The Chair thanked Pat McGillion who was stepping down as a Board Director.

She described the enormous contribution Pat made to the organisation as Chair,

Board Director, and Committee member over many years and how the

organisation was much stronger because of his efforts.



#### Company Secretary Report



The Co. Secretary reported to the meeting that the company & its officers have made all returns required to the regulatory authorities. He went on to say that company officers and Directors have as far as we are aware complied with all necessary statutory provisions. There were 8 meetings of the Board of Directors in 2021 and 15 meetings of the four Board Subcommittees i.e., the Service, Quality & Safety Committee, the Governance

& Compliance Committee, the Audit & Finance Committee, and the Board Nominations Committee.

The Co. Secretary advised the members that the organisation fully implemented the Charities

Regulator's Governance Code by the deadline of October 2021. This required a major effort and the Board, Board Sub-Committees and staff worked tirelessly to draft, amend, and adopt the many policies & procedures required.

There were no nominations received for new Elected Directors. In accordance with the Constitution three Elected Directors were standing down, Frank Mitchell and Mary Byrne sought re-election, while Pat McGillion was not seeking re-election. As the number of nominations were equal to, or less than, the number of vacancies in each region, Frank & Mary were deemed elected without the need for a ballot. The Elected Directors for 2021 — 2022 were Macrina Clancy, Mary Byrne, Zaynab Salman, Charlie Smith and Frank Mitchell. There were five Elected Directors which means there were three vacancies. Board Nominated Director Elaine Twomey resigned in 2021 and Fintan thanked her for her important work for the organisation. Miriam Kavanagh and Fintan had both completed their three year terms as Board Nominated Directors. The Board agreed to appoint them for another three year term subject to the approval of the members at this year's AGM, reference Resolutions 3a & 3b.

#### Treasurer's Report



The Treasurer, Miriam Kavanagh, delivered a presentation with slides detailing income and expenditure in 2021 under different headings. Income was €449,747 last year compared to €427,995 for 2020. Expenditure was €436,599 resulting in a surplus of €13,148 versus a loss of €16,554 the previous year. On the expenditure side the Treasurer outlined in detail expenditure on services to members,

organisation costs, staffing and administration. Finally, Miriam showed a graph that illustrated the evolution of income and expenditure over the past 6 years and commented that the organisation kept income and expenditure broadly in line and with less income there was less scope for expenditure on supports to members. She reinforced the Chair's comments on the importance of the new fundraising strategy and how this needed the support of the membership if it was to be successful.

#### Resolutions

#### The Chair then put four resolutions to the meetings:

Resolution 1: To approve the Financial Statements for 2021

Resolution 2: That Nolan & Associates be appointed Auditors for 2022.

Resolution 3a: That Fintan Foy be ratified as a director.

Resolution 3b: That Miriam Kavanagh be ratified as a director.

Resolution 4: Proposed amendments to Articles 2, 39 & 51 of the Constitution to change

the way Directors are elected at AGMs. \*

\*Since 2017 Elected Directors must be elected in 5 regions — Dublin, South East, South, North East & West. The intention was to ensure greater regional representation on the Board. Unfortunately, the North East & West regions have never elected a Director and at the time of the AGM there were 3 Elected Director vacancies. The Board concluded that the regional constituencies may discourage people seeking election in regions where all the elected Director spaces are taken. Therefore, the Board proposed to remove these regions with the effect that all Directors would be elected on a national basis.

Resolution	For	Abstain	Against
1	188	3	0
2	188	5	0
3A	188	5	0
3B	187	3	2
4	184	8	1

The Chair accordingly declared all the resolutions passed.

#### Any Other Business

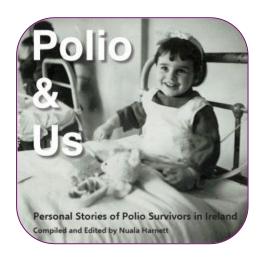
- Hugh McHugh highlighted that despite the huge increase in the cost of fuel, the Fuel Grant Refund hasn't been increased for many years.
- Charlie Smith expressed concern about the geographic balance of Board Elected Directors
  and encouraged members from the West and other regions outside Dublin to go forward
  for election next year.
- Anne Shanahan expressed her appreciation to Emma and the team behind the Survivor Magazine
- Anne Burns thanked the staff and volunteers who organised the conference.

The Chair then thanked everyone for participating and concluded the AGM.

#### Highlights of 2022

#### Polio & Us - Media Launch

We were delighted to launch the re-issue of the 2007 'Polio & Us' — personal stories of polio survivors in Ireland. As many of you might recall, this book was coordinated by Paula Lahiff and edited by the late Nuala Harnett. The book was launched in 2007 and was considered an important part of keeping the legacy of polio alive, ensuring that the impact of this disease would not be forgotten.





As time has passed, several of the contributors, including Nuala, have passed on. However, as a testament to this work and to continue to highlight the legacy of polio, we chose to republish the book in 2020. We have gained plenty of media coverage during 2022 from the publication and promotion of the reprinted 'Polio & Us'.

A double page spread appeared in the Irish Independent and in the Herald, featuring our launch photos at Cappagh Hospital and interviewing Bridie McMahon and Colette O'Reilly. The Irish Independent also featured an interview with Anne Burns,

Our Chair Macrina Clancy spoke to Kildare FM, and Colette O'Reilly was also on Shannonside FM. We had an interview with Bridie McMahon published in the Irish Farmer's Journal and we were delighted to have Anne Shanahan and Eddie Roycroft interviewed by Evelyn O'Rourke for a lovely piece on Today with Claire Byrne.

Polio & Us is essentially a time capsule of the stories of polio survivors and how they overcame the challenges of the disease. It was originally commissioned so that the trials and triumphs of those who contracted polio in the 20th century would not be forgotten. The story of polio in Ireland is one of successful disease eradication that resonates at a time of huge interest in vaccinations and viruses due to the Covid 19 pandemic.



#### Pat Ingoldsby Film

We were honoured to be invited by Break Out Pictures to the preview screening of the film about Irish writer and polio survivor, Pat Ingoldsby. The preview took place at the Lighthouse Cinema, just before the film was released in Irish Cinemas on November 4<sup>th</sup>, 2022.

Pictured are our Cathaoirleach Macrina Clancy and Josie O'Reilly, with Pat Ingoldsby himself. Macrina, along with Josie and her husband Tom O'Reilly, were delighted to be invited and described it as a lovely evening. Josie said it was "Great to meet one of our iconic survivors. Great movie, one to see."

#### World Polio Day 2022

Polio survivors' extreme intolerance to cold puts them at risk of hypothermia. On World Polio Day 2022, we held a photoshoot to draw attention to the necessity of #HeatingSupport for polio survivors. Keeping warm is a priority and survivors will stay in bed all day for warmth, and even cut back on food to pay their energy bills. Our winter heating grant of €125 is provided to those polio survivors on the lowest incomes. This costs over €30,000 p.a. and helps approximately 230 of our members.



#### Fundraising in 2022

During 2022 we were able to scale up our fundraising activities, although many members needed to be cautious with COVID-19 still circulating in the community. We were very grateful to those members, along with their families and friends, who chose to fundraise for us, whether online or in person.



Community Foundation of Ireland: Covid-19 Recovery – Building Capacity funding.

Polio Survivors Ireland were delighted to receive a grant from the Community Foundation of Ireland under their Covid-19 Recovery — Building Capacity funding.

We applied for a grant for 'Research and Consultation amongst members to develop a Post-Covid Strategic Plan for Polio Survivors Ireland.' Our current Strategic Plan timeframe has come to an end, and we are starting the process of putting together a new plan. The first stage is an extensive consultation with our members and other stakeholders to gain a picture of what is important for us to do in the years ahead.

We are truly delighted to be in receipt of this grant, which will help us to undertake the considerable and valuable research required to create a plan reflective of polio survivors.



#### Hospital Saturday Fund

Polio Survivors Ireland were incredibly grateful to receive a grant of €3000 from the Hospital Saturday Fund's Charity. This grant is for our Winter Heating Grant which helps polio survivors struggling with the high cost of energy bills to keep warm in winter months. The Winter Heating Grant helps us to free up incomes which are already limited and allows polio survivors the opportunity to live without this extreme worry on top of all the other challenges they face daily.

We receive no state funding for the Winter

Heating Grant and fundraise for the entire cost of
providing the grant to those who need it.

We are extremely grateful to the Hospital
Saturday Fund Charity for providing us with this
sizeable grant which makes a considerable
difference to polio survivors. Pictured here are
the Hospital Saturday Fund's Trustee, Margaret



Rogers, with our Cathaoirleach, Macrina Clancy and CEO, Fran Brennan, presenting us with the cheque from HSF Charity.



#### VHI - Women's Mini Marathon

Our members Anne Burns, Libby Hendrick, and Lorraine Harte all completed the VHI Women's Mini Marathon on Sunday 5th June. Participation in events such as the VHI WMM helps increase awareness of polio and Polio Survivors Ireland, as well as raising vital funds. They raised an impressive €1240 through sponsorships!

Anne Burns described how she completed the event virtually, "I walked most days since May 26th and finished my virtual 10km on Sunday 5th June, the same day as the Big Dublin VHI Women's Mini Marathon event".

Congratulations once again to our members and to staff member Emma, who also took part on behalf of Polio Survivors Ireland, saying she was inspired by the efforts of people who had polio and still managed to get out and complete the 10K.

#### A selection of the key grants we received in 2022 came from:

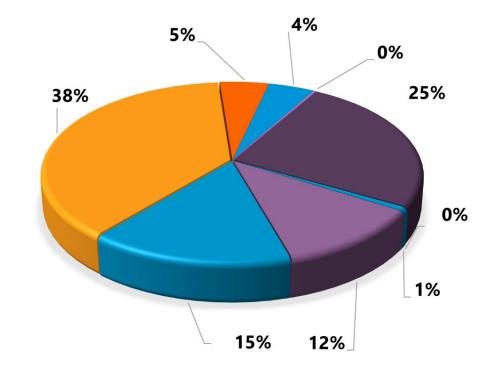
- > Churchtown Quakers
- Cork Street Fund
- > Monkstown Hospital Foundation

These grants all played an important role in maintaining our services and helping to ensure the future of the organisation.

Total Income from Fundraising was €75,153. This income came from the following sources:

#### **Fundraising Income**

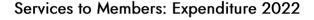
- Bequests / In Memory
- **■** Grants
- Members Draw
- External donations
- Member donations
- Fundraising Activities
- Fundraising Networks
- Shopping Centre fundraising
- Misc

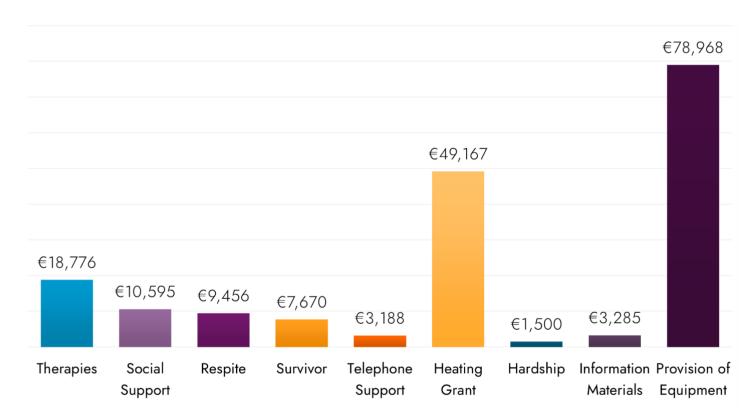


#### Service Provision Report 2022

Polio Survivors Ireland directly provides services and supports to a significant proportion of its members each year, while the remainder receive news and helpful information through our Survivor magazine and our regular ebulletins.

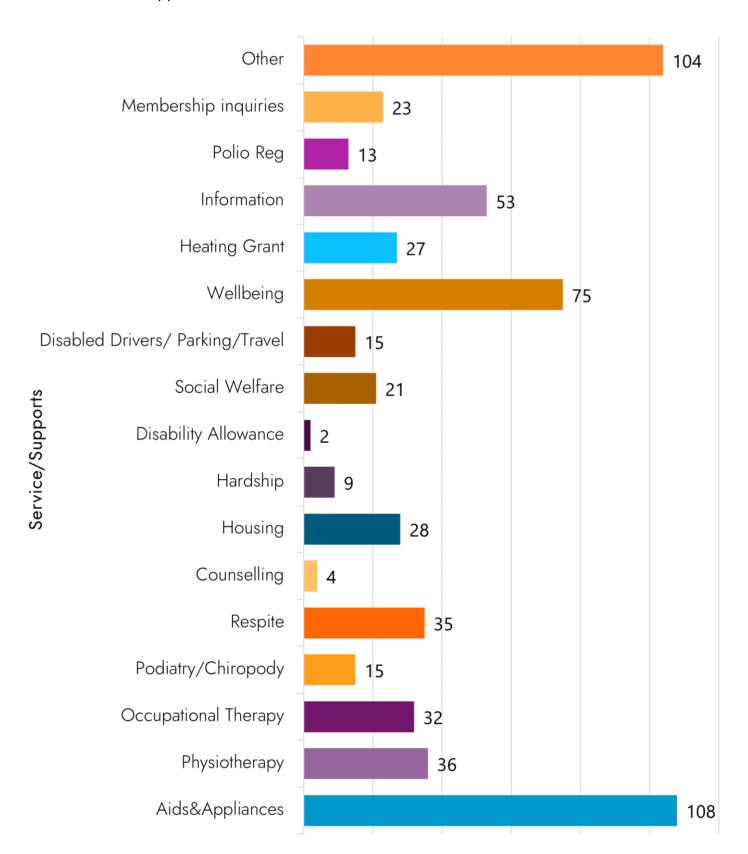
The number of members stood at 968 at the end of 2022. In addition, another 23 polio survivors joined the Polio Register, meaning that 270 survivors are on our Polio Register and are communicated with regularly by the organisation.





Information and advice provided to polio survivors included sending information packs, new member forms, guides for the treatment of post polio syndrome, medical alert cards and information on the Telephone and Social Support services.

The chart below shows the number of member enquiries regarding the full range of services and supports in 2022.



#### Other enquiries related to:

- Housing supports including information regarding house adaptations, access to homes, Housing Assistance Payments, home heating assistance and in-home assessments by OT's.
- Social welfare queries such as disability allowances, letters of support, social welfare applications and appeal processes.
- Transport such as disability parking permits, mobility aids and travel assistance measures.

The Service & Information Co-ordinators noticed an increase in calls relating to member wellbeing, continuing a trend which was identified during the pandemic. Feelings of isolation and fears of losing independence, or not being able to live at home due to difficulty with self-care & housework, were frequent concerns expressed by members.

A group of members which continues to grow are those who are recent arrivals to Ireland, and for many of these the Direct Provision (DP) system presents particular difficulties, especially in respect of their disabilities.

#### **Complaints**

Polio Survivors Ireland has a complaints procedure and maintains a register of all complaints and actions arising from them. No complaints were registered in 2022.

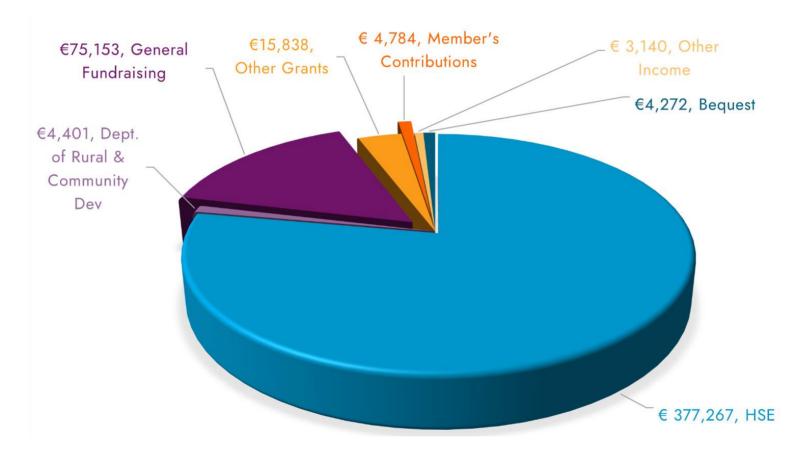
#### Financial summary

#### Income

Total income in 2022 was €484,855 compared to €449,747 in 2021. The increased income was due in part to the SSNO Grant we received from Pobal to enable us to recruit two Member Engagement Officers and an Advocacy Officer. Members' contributions refer to members' annual affiliations and contributions made towards the cost of events. Other income includes deposit interest, advertising in the Survivor magazine and vat refunds.

The Organisation receives >50% of its funding from the Exchequer.

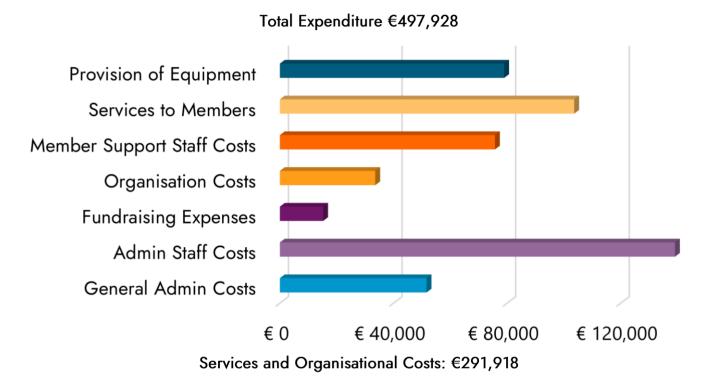
#### Total Income €484,855



### Expenditure

Expenditure was €497,928 versus €436,599 in 2021. Total expenditure was €61,329 higher than in 2021. The organisation recorded a loss of €13,073.

Below is a detailed breakdown of the overall expenditure in 2022.



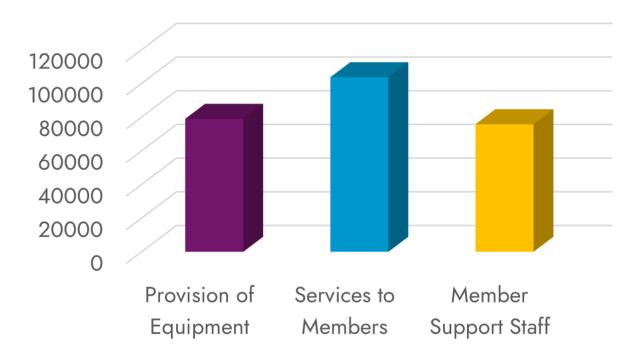


The combined expenditure of Services & Organisational Costs totaled €291,918.

### Services & Supports Expenditure

Total expenditure on services is outlined in the chart below. Previous issues of ordering aids and appliances from abroad were resolved, which meant we could spend more on provision of equipment and other services to members. The loosening of Covid-19 regulations allowed for a recovery of expenditure on Social Support Groups, which were able to meet in person once again.



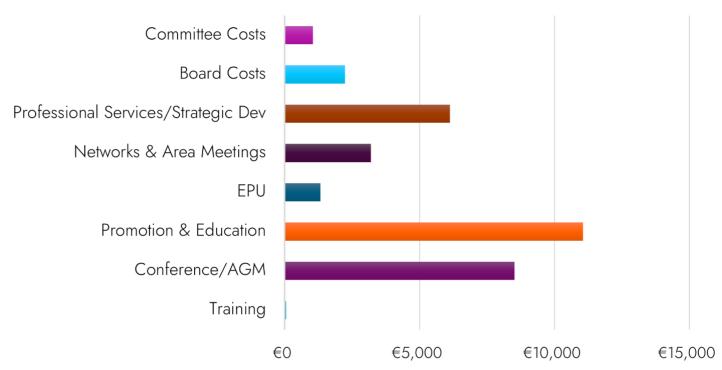


The total expenditure for all Services & Supports in 2022 was €258,343.

### Organisational Expenditure

Organisational costs are those costs relating to the governance and operations of a national membership organisation. Professional costs refer to HR, strategic and other consultancy support costs. The costs incurred in 2022 are illustrated here.

#### Organisational Costs €33,514



## **Expenditure on Staff**

Expenditure on Staff Staffing costs fall into two categories, Member Support Staff and Administration staff.

#### Member Support Staff:

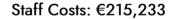
Service & Information Co-ordinator (SIC), and Assistant Service & Information Co-ordinator (ASIC) who directly support members through the provision of aids and appliances, therapies, respite, and the winter heating grant, along with supporting members with information, advice, and individual advocacy.

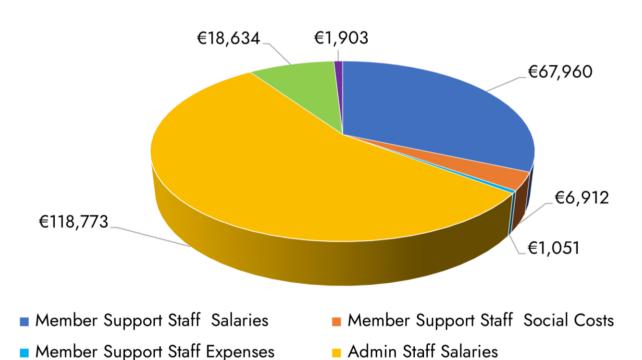
 Membership & Volunteer Support Officer (MVRO) supports the recruitment of new members, the recruitment of active members and external volunteers and the training and support of these active members/volunteers.

#### Administration Staff:

Admin Staff Social Costs

- Chief Executive Officer (CEO) responsible for the overall management of the organisation
- Communications & Development Officer (CDO) undertakes communications, promotional activities, and fundraising.
- Communications & Fundraising Assistant (CFA) assists the CDO.
- Administration Officer (AO) is responsible for general administration including financial administration, reporting to funders, and developing and maintaining policies and procedures.

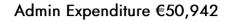


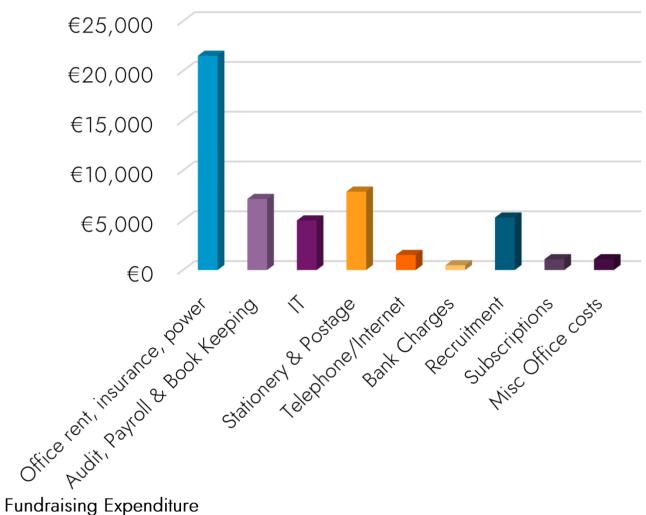


Admin Staff Expenses

### General Administration Expenditure

This category of expenditure relates to office costs, IT cost and audit and accounting costs.





## Fundraising Expenditure

Fundraising costs were €15,235 in the year compared to €9,556 in 2021. This increase was due to the on-going investment in our fundraising plan and additional costs of sales items in Shopping Centres following the relaxation of Covid 19 restrictions during the year.

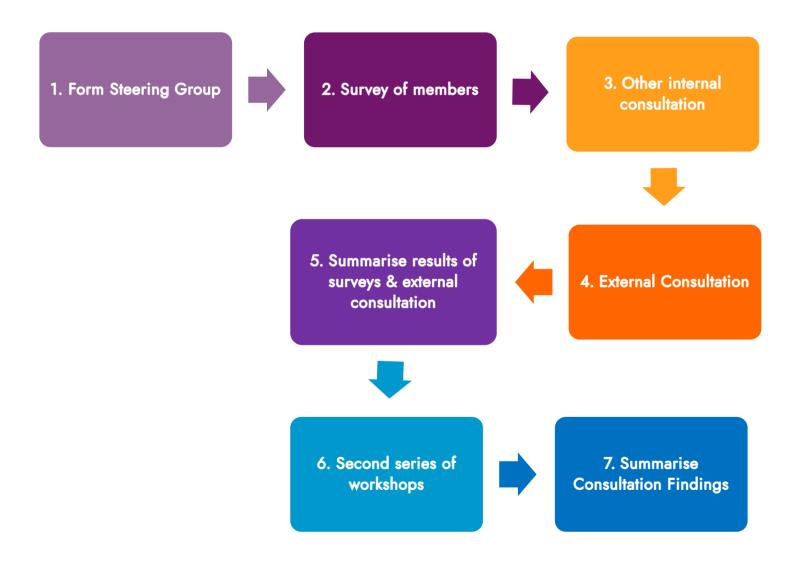
#### Reserves

Net Current assets fewer current liabilities at the end of the year was €89,226 compared to €106,571 at the end of the previous year.

### New Strategic Plan

#### **Next Steps**

Polio Survivors Ireland's strategic plan expired at the end of 2021. In spring 2022, we commenced the process of developing a new strategic plan. We sought quotations, conducted interviews, and carried out due diligence, appointing S3 Solutions as consultants to guide us through the process of drawing up our new Strategic Plan for the coming years.



#### FINANCIAL STATEMENTS 18 May 2023

#### **Post Polio Support Group**

**Annual Report and Financial Statements** 

for the financial year ended 31 December 2022

#### **Post Polio Support Group**

## **CONTENTS**

	Page
Directors and Other Information	35
Directors' Report	37 - 39
Directors' Responsibilities Statement	
Independent Auditor's Report	40
	42 - 45
Appendix to the Independent Auditor's Report	46
Income and Expenditure Account	47
Balance Sheet	40
Statement of Changes in Equity	48
	50
Cash Flow Statement	51
Notes to the Financial Statements	52 - 59
Supplementary Information on Trading Statement	61 - 63
	0. 00

#### **Post Polio Support Group**

#### **DIRECTORS AND OTHER INFORMATION**

**Directors** Pat McGillion (Resigned 16 June 2022)

Macrina Clancy

Fintan Foy

Miriam Kavanagh

Frank Mitchell
James Doorley
Zaynab Salman

Pat Ryan (Appointed 25 October 2022)

Charlie Smith

Mary Byrne

Company Secretary Fintan Foy

Company Number 354283

Charity Number 20030926

Registered Office and Business Address Unit 319

Capel Building Mary's Abbey Dublin 7

Auditors BMOL Accountants Limited

**Statutory Auditors** 

Suite 4

Ireland

**Eden Gate Centre** 

Delgany Wicklow Ireland

## Post Polio Support Group

## **DIRECTORS AND OTHER INFORMATION**

Bankers Allied Irish Bank

Capel Street

Dublin

Co. Dublin

Ireland

# **DIRECTORS' REPORT**

for the financial year ended 31 December 2022

The directors present their report and the audited financial statements for the financial year ended 31 December 2022.

#### **Principal Activity**

To create awareness and to provide information regarding the late effects of polio among Polio Survivors, statutory. agencies and the wider medical profession, and to ensure that the needs of Polio Survivors relating to their condition. are met to enable them to live with dignity.

The Company is a registered charity with the Charities Regulator (20030926) and with the Revenue Commissioners (CHY 11356).

The Company is limited by guarantee not having a share capital.

#### **Principal Risks and Uncertainties**

Financial risk management objectives and policies

The company uses financial instruments throughout its business. The core risks associated with the company's financial instruments are set out below. The board reviews and agrees policies for the prudent management of these risks as follows.

Liquidity and cash risk

The company's policy is to ensure that sufficient resources are available either from cash balances or cash flows to ensure all obligations can be met when they fall due.

Credit risk

The company's credit risk is dependent on the debtors' ability to pay within the company credit terms.

### **Financial Results**

The (deficit)/surplus for the financial year after providing for depreciation amounted to  $\in$  (13,073) (2021 -  $\in$ 13,148).

At the end of the financial year, the company has assets of €188,993 (2021 - €214,115) and liabilities of €99,767 (2021 - €107,544). The net assets of the company have decreased by € (17,345).

# **DIRECTORS' REPORT**

for the financial year ended 31 December 2022

#### **Directors and Secretary**

The directors who served throughout the financial year, except as noted, were as follows:

Pat McGillion (Resigned 16 June 2022)

Macrina Clancy

Fintan Foy

Miriam Kavanagh

Frank Mitchell

James Doorley

Zaynab Salman

Mary Byrne

Pat Ryan (Appointed 25 October 2022)

Charlie Smith

The company secretary who served throughout the financial year was Fintan Foy.

There were no changes in shareholdings between 31 December 2022 and the date of signing the financial statements.

In accordance with the Constitution, the elected directors but not the Board nominated directors retire by rotation.

#### **Future Developments**

While the Organisation is committed to reaching out to all Polio Survivors in Ireland, the welfare of its members remains its paramount concern. The Organisation is committed to ensuring that, as far as possible, sufficient funding is found to ease their problems and increase quality of life.

The Organisation will remain committed to maintaining sufficient income to meet the needs of Polio Survivors in real terms. Close liaison with the various Statutory Authorities, principally the Health Service Executive (HSE), will continue to be maintained and the Organisation will work in close partnership with all its funding bodies to accomplish its objectives.

#### **Post Balance Sheet Events**

There have been no significant events affecting the company since the financial year-end.

#### **Auditors**

The auditors, BMOL Accountants Limited, (Statutory Auditors) have indicated their willingness to continue in office in accordance with the provisions of section 383(2) of the Companies Act 2014.

# **DIRECTORS' REPORT**

for the financial year ended 31 December 2022

#### **Trading name**

The trading name of the company is 'Polio Survivors Ireland,' a registered business name in Ireland, 601798.

#### **Statement on Relevant Audit Information**

In accordance with section 330 of the Companies Act 2014, so far as each of the persons who are directors at the time this report is approved are aware, there is no relevant audit information of which the statutory auditors are unaware. The directors have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and they have established that the statutory auditors are aware of that information.

#### **Accounting Records**

To ensure that adequate accounting records are kept in accordance with sections 281 to 285 of the Companies Act 2014, the directors have employed appropriately qualified accounting personnel and have maintained appropriate computerised accounting systems. The accounting records are located at the company's office at Unit 319, Capel Building, Mary's Abbey, Dublin 7.

Signed on behalf of the board

Mi Lavam

arris Clarry

Miriam Kavanagh

**Director** 

**Macrina Clancy** 

Director

Date: 18th May, 2023

# **DIRECTORS' RESPONSIBILITIES STATEMENT**

for the financial year ended 31 December 2022

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable Irish law and regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued by the Financial Reporting Council. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the surplus or deficit of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies for the company financial statements and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and surplus or deficit of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and Directors' Report comply with the Companies Act 2014 and enable the financial statements to be readily and properly audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# **DIRECTORS' RESPONSIBILITIES STATEMENT**

for the financial year ended 31 December 2022

Signed on behalf of the board

Miriam Kavanagh

Marino Clau

Director

**Macrina Clancy** 

Director

Date: 18th May, 2023

### to the Members of Post Polio Support Group

#### Report on the audit of the financial statements

#### **Opinion**

We have audited the financial statements of Post Polio Support Group ('the company') for the financial year ended 31 December 2022 which comprise the Income and Expenditure Account, the Balance Sheet, the Statement of Changes in Equity, the Cash Flow Statement and the related notes to the financial statements, including the summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is Irish Law and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued in the United Kingdom by the Financial Reporting Council.

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as of 31 December 2022 and of its deficit for the financial year then ended;
- have been properly prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are described below in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from the date when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

### to the Members of Post Polio Support Group

#### Other Information

The directors are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Companies Act 2014

In our opinion, based on the work undertaken in the course of the audit, we report that:

- the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report has been prepared in accordance with applicable legal requirements.

We have obtained all the information and explanations which, to the best of our knowledge and belief, are necessary for the purposes of our audit.

In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited and the financial statements are in agreement with the accounting records.

#### Matters on which we are required to report by exception

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in the directors' report.

The Companies Act 2014 requires us to report to you if, in our opinion, the requirements of any of sections 305 to 312 of the Act, which relate to disclosures of directors' remuneration and transactions are not complied with by the Company. We have nothing to report in this regard.

### to the Members of Post Polio Support Group

#### Respective responsibilities

#### Responsibilities of directors for the financial statements

As explained more fully in the Directors' Responsibilities Statement set out on page 40, the directors are responsible for the preparation of the financial statements in accordance with the applicable financial reporting framework that give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, if applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operation, or has no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is contained in the appendix to this report, located at page 46, which is to be read as an integral part of our report.

# to the Members of Post Polio Support Group

### The purpose of our audit work and to whom we owe our responsibilities

Our report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed.

#### **Signed**

**Angus Donohoe** 

for and on behalf of

**BMOL ACCOUNTANTS LIMITED** 

**Statutory Auditors** 

Suite 4

Eden Gate Centre

Delgany

Wicklow

Ireland

Date: 17th May, 2023

## APPENDIX TO THE INDEPENDENT AUDITOR'S REPORT

#### Further information regarding the scope of our responsibilities as auditor

As part of an audit in accordance with ISAs (Ireland), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditor's Report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditor's Report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure, and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

# **INCOME AND EXPENDITURE ACCOUNT**

for the financial year ended 31 December 2022

	Notes	2022 €	2021 €
Income		484,855	449,747
Expenditure		(497,928)	(436,599)
(Deficit)/surplus before tax		(13,073)	13,148
Tax on (deficit)/surplus	6		
(Deficit)/surplus for the financial year		(13,073)	13,148
Total comprehensive income		(13,073)	13,148

Approved by the board on 18th May 2023 and signed on its behalf by:

Miriam Kavanagh

Mi Kavam

Marino Claring

Director

**Macrina Clancy** 

Director

# **BALANCE SHEET**

as at 31 December 2022

	Notes	2022 €	2021 €
Fixed Assets			
Tangible assets	7	1,733	935
Current Assets			
Debtors	8	5,152	4,723
Cash and cash equivalents		182,108	208,457
		187,260	213,180
Creditors: amounts falling due within one year	10	(99,767)	(107,544)
Net Current Assets		87,493	105,636
Total Assets less Current Liabilities		89,226 ———	106,571
Reserves			
Capital reserves and funds		8,960	13,232
Income and expenditure account		80,266	93,339
Equity attributable to owners of the company		89,226 ———	106,571

# **BALANCE SHEET**

as at 31 December 2022

The financial statements have been prepared in accordance with the small companies' regime.

Approved by the board on 18th May 2023 and signed on its behalf by:

Miriam Kavanagh

Mi Kavam

Markins Claury

Director

**Macrina Clancy** 

Director

# STATEMENT OF CHANGES IN EQUITY

as at 31 December 2022

	Retained	Special	Total
	surplus	reserve	
	€	€	€
At 1 January 2021	80,191	13,232	93,423
Surplus for the financial year	13,148		13,148
At 31 December 2021	93,339	13,232	106,571
Deficit for the financial year	(13,073)	-	(13,073)
Other movements in equity			
attributable to owners	-	(4,272)	(4,272)
At 31 December 2022	80,266	8,960	89,226

# **CASH FLOW STATEMENT**

		2022	2021
	Notes	€	€
Cash flows from operating activities			
(Deficit)/surplus for the financial year		(13,073)	13,148
Adjustments for:			
Depreciation		706	586
Movement on reserves		(4,272)	-
		(16,639)	13,734
Movements in working capital:			
Movement in debtors		(429)	(2,359)
Movement in creditors		(7,777)	(7,174)
Cash (used in)/generated from operations		(24,845)	4,201
Cash flows from investing activities			
Payments to acquire tangible assets		(1,504)	(439)
Net (decrease)/increase in cash and cash equivalents		(26,349)	3,762
Cash and cash equivalents at beginning of financial year		208,457	204,695
Cash and cash equivalents at end of financial year	9	182,108	208,457

# NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 December 2022

#### 1. General Information

Post Polio Support Group is a company limited by guarantee incorporated in the Republic of Ireland

#### 2. Summary of Significant Accounting Policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

#### Statement of compliance

The financial statements of the company for the year ended 31 December 2022 have been prepared on the going concern basis and in accordance with generally accepted accounting principles in Ireland and Irish statute comprising the Companies Act 2014 and in accordance with the Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland (FRS 102) issued by the Financial Reporting Council

#### **Basis of preparation**

The financial statements have been prepared on the going concern basis and in accordance with the historical cost convention except for certain properties and financial instruments that are measured at revalued amounts or fair values, as explained in the accounting policies below. Historical cost is generally based on the fair value of the consideration given in exchange for assets. The financial reporting framework that has been applied in their preparation is the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" issued by the Financial Reporting Council.

The company qualifies as a small company as defined by section 280A of the Companies Act 2014 in respect of the financial year and has applied the rules of the 'Small Companies Regime' in accordance with section 280C of the Companies Act 2014.

#### Income

Deferred Income

Bequests and donations, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. Where income is received in advance, recognition is deferred and being only recognised in the period profit and loss account against matching expenditures.

# NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2022

#### Tangible assets and depreciation

Tangible assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible assets, less their estimated residual value, over their expected useful lives as follows:

Computer equipment - 25% Straight line

Fixtures, fittings, and equipment - 15% Straight line

The carrying values of tangible fixed assets are reviewed annually for impairment in periods if events or changes in circumstances indicate the carrying value may not be recoverable.

#### Trade and other debtors

Trade and other debtors are initially recognised at fair value and thereafter stated at amortised cost using the effective interest method less impairment losses for bad and doubtful debts except where the effect of discounting would be immaterial. In such cases the receivables are stated at cost less impairment losses for bad and doubtful debts.

#### Trade and other creditors

Trade and other creditors are initially recognised at fair value and thereafter stated at amortised cost using the effective interest rate method, unless the effect of discounting would be immaterial, in which case they are stated at cost.

### **Employee benefits**

The company facilitates optional Personal Retirement Savings Accounts (PRSAs) Scheme for the benefit of the employees. The schemes are operated by a third part providers and the company contributes to the scheme on an individual member basis. The company's liability to the scheme is limited to employee contributions, deducted at source, and agreed matching employer contributions. The scheme is available to all employees of the company.

# NOTES TO THE FINANCIAL STATEMENTS

continued

for the financial year ended 31 December 2022

#### **Taxation and deferred taxation**

Current tax represents the amount expected to be paid or recovered in respect of taxable income for the financial year and is calculated using the tax rates and laws that have been enacted or substantially enacted at the Balance Sheet date.

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more tax in the future, or a right to pay less tax in the future. Timing differences are temporary differences between the company's taxable income and its results as stated in the financial statements.

Deferred tax is measured on an undiscounted basis at the tax rates that are anticipated to apply in the periods in which the timing differences are expected to reverse, based on tax rates and laws that have been enacted or substantively enacted by the balance sheet date.

#### Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated at the rates of exchange ruling at the Balance Sheet date. Non-monetary items that are measured in terms of historical cost in a foreign currency are translated at the rates of exchange ruling at the date of the transaction. Non-monetary items that are measured at fair value in a foreign currency are translated using the exchange rates at the date when the fair value was determined. The resulting exchange differences are dealt with in the Income and Expenditure Account.

#### 3. Departure from Companies Act 2014 Presentation

The directors have elected to present an Income and Expenditure Account instead of a Profit and Loss Account in these financial statements as this company is a not-for-profit entity.

4.	Operating (deficit)/surplus	2022	2021
		€	€
	Operating (deficit)/surplus is stated after charging:		
	Depreciation of tangible assets	706	586

#### continued

# **NOTES TO THE FINANCIAL STATEMENTS**

for the financial year ended 31 December 2022

# 5. Employees

The average monthly number of employees during the financial year was 6, (2021 - 6).

Wages and salaries costs of €212,098 include salary costs, pension costs & social welfare costs.

Salary bands:	No. of full-time staff		No. of part-time staff
0 - €10,000	0	1	
€10,000 - €20,000	0	1	
€20,000 - €30,000	0	2	
€30,000 - €40,000	0	1	
€40,000 - €50,000	0	0	
€50,000 - €60,000	1	0	

	2022 Number	2021 Number
Member Support Staff Admin Staff	3 3	3
	6	6

# **NOTES TO THE FINANCIAL STATEMENTS**

continued

for the financial year ended 31 December 2022

6.	Tax on (deficit)/surplus		
		2022	2021
		€	€
	Analysis of charge in the financial year		
	Current tax:		
	Corporation tax	-	-

The entity is exempt from taxation due to its status as a registered charity (Revenue Charitable Exemption Number: CHY 11356)

# **NOTES TO THE FINANCIAL STATEMENTS**

continued

for the financial year ended 31 December 2022

# 7. Tangible assets

nment € 1,385 1,504	fittings and equipment  €  6,834  - 6,834	28,219 1,504 ————————————————————————————————————
1,385 1,504  2,889	€ 6,834 -	28,219 1,504
1,385 1,504  2,889	6,834	28,219 1,504
2,889	-	1,504
2,889	-	1,504
2,889	6,834	
	6,834	29,723
0,628		
0,628		
	6,656	27,284
657	49	706
1,285	6,705	27,990
1,604	129	1,733
757	178	935
	2022	2021
	€	€
	3,958	3,958
	765	765
	429	-
	5,152	4,723
	1,285 1,604	657 49  1,285 6,705  1,604 129  757 178  2022  €  3,958  765  429

# **NOTES TO THE FINANCIAL STATEMENTS**

continued

for the financial year ended 31 December 2022

9.	Cash and cash equivalents	2022	2021
		€	€
	Cash and bank balances	127,968	132,675
	Cash equivalents	54,140	75,782
		182,108	208,457
10.	Creditors	2022	2021
	Amounts falling due within one year	€	€
	Trade creditors	45,885	55,926
	Taxation	13,315	13,702
	Other creditors	20,539	13,444
	Pension accrual	1,486	1,906
	Accruals	16,292	13,470
	Deferred Income	2,250	9,096
		99,767	107,544

#### 11. Status

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members or within one year thereafter for the payment of the debts and liabilities of the company contracted before they ceased to be members and the costs, charges and expenses of winding up and for the adjustment of the rights of the contributors among themselves such amount as may be required, not exceeding  $\in 2$ .

### 12. Capital commitments

The company had no material capital commitments at the financial year-ended 31 December 2022.

#### continued

# NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 December 2022

#### 13. Post-Balance Sheet Events

There have been no significant events affecting the company since the financial year-end.

#### 14. Income

The income for the financial year is analysed as follows:

	2022	2021
	€	€
HSE	377,267	371,268
Dept of Rural & Community Development SSNO Scheme	4,401	-
General Fundraising	75,153	45,147
Other Grants	15,838	26,987
Interest	621	205
Members' Contributions	4,784	1,197
Legacy	4,272	-
Other income	2,519	4,943
	484,855	449,747

The whole of the company's income is attributable to its market in the Republic of Ireland and is derived principally from the HSE, grants, legacies and fundraising activities. The Organisation receives >50% of its funding from the Exchequer.

### 15. Approval of financial statements

The financial statements were approved and authorised for issue by the board of directors on 18th May, 2023

DRAFT FINANCIAL STATEMENTS 18 May 202	DRAF	FT .	FINANCIAL	<b>STATEMENTS</b>	18 May	v 2023
---------------------------------------	------	------	-----------	-------------------	--------	--------

# **POST POLIO SUPPORT GROUP**

# **SUPPLEMENTARY INFORMATION**

### **RELATING TO THE FINANCIAL STATEMENTS**

# FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2022

### NOT COVERED BY THE AUDITORS REPORT

THE FOLLOWING PAGES DO NOT FORM PART OF THE AUDITED FINANCIAL STATEMENTS

# SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS

# TRADING STATEMENT

	Schedule	2022 €	2021 €
Income		484,855	449,747
Costs	1	(291,918)	(257,093)
Gross surplus		192,937	192,654
Gross surplus Percentage		39.8%	42.8%
Overhead expenses	2	(206,010)	(179,506)
Net (deficit)/surplus		(13,073)	13,148

# SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS

# **SCHEDULE 1: COSTS**

	2022	2021
	€	€
Costs		
Wages and salaries	74,748	85,247
Provision of equipment	78,968	84,028
Member support staff expenses	991	-
Organisation costs	33,514	25,512
Training costs	60	80
Services to members	103,637	62,226
	291,918	257,093
	<del></del>	

# SUPPLEMENTARY INFORMATION RELATING TO THE FINANCIAL STATEMENTS

# **SCHEDULE 2: OVERHEAD EXPENSES**

	2022	2021
	€	€
Administration Expenses		
Wages and salaries	137,224	126,884
Staff expenses	1,903	1,766
Staff recruitment	5,268	543
Office rental & insurance costs	20,120	20,284
Fundraising expenses	15,235	9,556
Light and heat	1,397	1,403
Cleaning	530	534
Printing, postage and stationery	7,874	3,604
Telephone	1,513	1,541
IT costs	4,978	6,636
Bi-monthly accounts	2,000	1,774
Payroll administration	2,046	-
Bank charges	482	425
Subscriptions	1,087	905
Misc office costs	554	159
Auditor's remuneration	3,093	2,906
Depreciation of tangible assets	706	586
	206,010	179,506



Polio Survivors Ireland (The Post Polio Support Group CLG), Coleraine House, Coleraine Street, Dublin 7. Tel. 01 889 8920. Email info@polio.ie. Web www.polio.ie. Registered Charity No. 20030926. CHY 11356. Registered in Ireland No. 354283.